



**Bylaws of
Goose Creek Memorial High School
Global Business Academy
Advisory Board**



**Article One
Name and Location**

Section 1. The name of the organization shall be **Goose Creek Memorial Global Business Academy Advisory Board**.

Section 2. Advisory Board meetings may be held at Goose Creek Memorial High School or other locations as designated by Advisory Board officers.

**Article Two
Purpose**

Section 1. Purpose. This board is organized exclusively to support the Global Business Academy to ensure that it reaches the highest possible level in each of the following six areas to ensure long-term Academy success and high levels of student achievement:

- a) Recruitment and Engagement: A sustainable advisory board must be able to grow and recruit new members and adapt to a changing environment.
- b) Marketing: Each member should be able to discuss in their community what changes are happening in their academy and promote a positive school identity.
- c) Professional Development: New opportunities for teachers to expand their expertise and improve student learning experiences should be identified, planned, and executed.
- d) Trust and Internal Communication: For the group to work at the highest possible level, each member needs to be able to openly express ideas and concerns in an effort to improve student experiences and learning above all else.
- e) Curriculum and Program of Study: Each member should have at least a basic understanding of what is covered in team curriculum and be able to discuss the Academy's Program of Study for each pathway.
- f) Calendar, Budget, and Community Investment: In order to fully understand and adequately plan for Academy improvements, the budget, calendar, and Community Investment numbers should be reviewed and discussed regularly.

Article Three **Membership**

Section 1. Membership. Membership in this organization is open to any person who will uphold the policies of this organization and agree to its bylaws. All Academy partners and the Academy Specialist may serve on the Advisory Board. The Advisory Board must have representatives from the each of the following groups: Academy Specialist, Academy Counselor, Academy Teachers (up to 5 voting), Higher Education Partner, Community Representatives (minimum 12 – up to two per Career Cluster voting), Academy Parent (up to 2 per grade level voting), Academy Students (up to 2 per grade level voting).

Section 2. Requirements. Candidates for membership must be nominated by a member in good standing of the Advisory Board and approved by a majority vote of its members. The Advisory Board may consult the Goose Creek Education Foundation for assistance as needed for identifying candidates.

- a) Members must be available for quarterly School Advisory Committee meetings.
- b) Members must be able to serve a two- or four- year term.
- c) Members must be able to work effectively on a subcommittee.
- d) Members must be willing to maintain a high level of integrity and confidentiality.
- e) Members must be willing to promote school goals of service, welcome, academics and development.
- f) Members must be willing to support and participate in development activities.

Section 3. Terms.

- a) The Advisory Board Members shall decide on terms of membership, such as a two- or four-year rotating term.
- b) Any member may resign from the Advisory Board by giving written notice to the Chairperson. The resignation will be effective immediately upon of such notice.
- c) Any member of the Advisory Board who shall fail to attend a minimum of 50% advance notice meetings of the Advisory Board in any academic year shall be asked to resign from the Advisory Board. A member will be deemed to have attended a meeting if a duly qualified substitute attends on behalf of the member.
- d) Appointment will be for a term of years, which may be renewed by a majority vote of the members of the Advisory Board.
- e) Any Advisory Board member may be asked to resign from the Board at any time, for any reason, by a majority vote of the members of the Board.

Section 4. Ex Officio Members. Ex officio members shall consist of selected industry leaders, state or municipal government officials and school district staff, and are non-voting members.

Article Four **Officers**

Section 1. Qualification. Any member in good standing is eligible to serve as an Officer.

Section 2. Officers. Officers shall be elected as terms expire at the last general meeting at the end of each fiscal school year and will take office immediately. The floor will be open for nominations. The Officers will be elected by simple majority of the membership present to a two-year term with the option of re-election for two additional years. Vacancies of offices of unexpired terms shall be filled by appointment by a majority of the remaining officers. The officers and their respective duties are as follows:

- a) The Chair shall:
 - i) Be an Academy Partner;
 - ii) Regularly meet with the Academy Specialist regarding Academy needs;
 - iii) Preside at all meetings of the organization with the goal of supporting Academy goals;
 - iv) Serve as Chair of the Nominating Committee;
 - v) Resolve problems in the membership;
 - vi) Perform any other specific duties as outlined in the bylaws of the organization.
- b) The Vice-Chair shall:
 - i) Preside at meetings in the absence or inability of the Chair to serve;
 - ii) Perform administrative functions delegated by the Chair;
 - iii) Perform other specific duties as outlined in the bylaws of the organization.
- c) The Secretary shall:
 - i) Maintain the records of the minutes, approved bylaws and any standing committee rules, current membership and committee listing;
 - ii) Record all business transacted at each meeting of the Advisory Board as well in a prescribed format;
 - iii) Maintain records of attendance of each member;
 - iv) Other specific duties as outlined in the bylaws of the organization.

Article Five **Meetings**

Section 1. Meetings. The Advisory Board will meet at least four (4) times a year. Advisory board members may participate in and act at any meeting of such board through the use of a conference telephone or other communications equipment by means of which all persons participating in the meeting can communicate with each other.

Section 2. Quorum. A majority of the Advisory Board shall constitute a quorum for the transaction of business at any meeting of the Board. A quorum may be reached by phone and email participation. The act of a majority of the members present at a meeting at which a quorum is present shall be the act of the Advisory Board.

Section 3. Voting. Each member of the Advisory Board shall have the right to cast one vote at any matter at any particular meeting. The decision of a majority of the voting members present at a meeting at which a quorum is established will be binding on the organization, unless provisions of these bylaws require greater vote. A member may vote in person, by mail, by electronic transmission, or by proxy executed in writing by the member. A vote submitted by mail, electronic transmission or proxy is effective when received by the advisory board to tabulate votes and must be received prior to the closing of the voting on the matter submitted to a vote in order to be effective.

Article Six **Amendments**

Section 1. Amendment of Bylaws. These bylaws may be altered, amended or repealed. New bylaws may be adopted by a majority vote of the Advisory Board at any regular meeting or special meeting.

Section 2. Review of Bylaws. At least every two years, or more often if determined by the officers, a review of the current Bylaws by the full Advisory Board shall take place.